



INFECTION PREVENTION & CONTROL (IPAC) PLAN

APRIL 2018



INTRODUCTION

Health care associated infections for both staff and clients are a safety issue for both parties. In order to protect the safety of our key stakeholders and reduce the costs associated it is important to reduce the risk of infections before they occur. Infection prevention and control programs have demonstrated results showing that at least 20% of infections have been eliminated by the use of these programs. The goal of our infection prevention and control program is to identify and reduce the risk of infections. We accomplish this by various methods including:

- Process Surveillance
- Education and Training
- JOHSC and Client Safety Committees
- Outbreak and/or Cluster Management

PROCESS SURVEILLANCE

Ongoing inspections, audits, and surveys monitor compliance by staff and clients with the expectations of the IPAC system. Further, we monitor all sites for possible infections and diseases that affect the health of our clients, staff, and visitors. Our role includes making informed decisions; performing data analysis; and providing feedback results to staff that implement quality improvements.

Control measures are initiated when clusters of infections in clients or employees are identified by surveillance. Outbreak Management procedures are implemented at the direction of our Joint Occupational Health and Safety Committee or Client Safety Committee.

EDUCATION AND TRAINING

We provide education to our clients, staff, and students about common infections. Our staff are provided with a mandatory infection prevention and control trainings as new employees and once annually thereafter. Our clients are provided with information quarterly by way of newsletters, news bulletins and annually at care plan meetings.

JOHSC AND CLIENT SAFETY COMMITTEES

Our Committee meets on a regular basis to ensure we are keeping our clients safe. We review all elements of our Infection Control manual, Health and Safety and Service Delivery manuals annually and strive for continuous improvement.

TRAVERSE INDEPENDENCE INFECTION PREVENTION & CONTROL PLAN

STRATEGIC PRIORITY	GOAL	OBJECTIVE	OUTCOME(S)	TIMELINE	MEASURE/INDICATOR
CLIENT AND STAFF SAFETY	All policies and procedures relating to IPAC are reviewed once annually	All policies and procedures are up to date and reflect best practice guidelines	Key stakeholders have access to current policies and procedures that reflect best practice	Ongoing	100% of the policies and procedures relating to IPAC are reviewed once annually
	Hand hygiene policies and procedures are adhered to by all staff on a consistent basis	Written policies and procedures are readily available to staff	Hand hygiene practices are adhered to at all times	Ongoing	100% of staff are trained during orientation and then once annually on safe hand hygiene practices
		Annual education on hand hygiene techniques are completed by all staff	Training done annually ensures that all staff are aware of hand hygiene practices		
	Routine practices are adhered to by all staff on a consistent basis	Written policies and procedures are readily available to staff	Routine practices are adhered to at all times	Ongoing	100% of staff are trained during orientation and then once annually on routine practices
		Annual education and training on routine practices is completed by all staff	Training done annually ensures that all staff are aware of routine practices		
	Process surveillance is completed at all sites to verify that all standards around IPAC are being followed	A program to measure compliance with hand hygiene is in place	Ongoing audits are in place to measure compliance with hand hygiene policies and procedures	Ongoing	100% of the surveillance expectations are completed
		A program to measure compliance with application of routine practices by staff is in place	Ongoing audits are in place to measure compliance with policies and procedures regarding routine practices	Ongoing	100% of the surveillance expectations are completed
		Cleaning practices in the workplace environment are to be monitored with results reported back to the H&S Committee and the Client Safety Committee.	Ongoing audits are in place to measure compliance with policies and procedures regarding environmental cleaning and maintenance.	Ongoing	100% of the surveillance expectations are completed

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STRATEGIC PRIORITY	GOAL	OBJECTIVE	OUTCOME(S)	TIMELINE	MEASURE/INDICATOR
	All areas of environmental hazards are managed by maintaining a clean and safe environment in the workplace	Policies are available and adhered to to address infection prevention and control in areas of cleaning, laundry and waste, safe food handling and storage.	Environmental hazards are minimized through effective environmental cleaning practices	Ongoing	100% of the policies regarding environmental cleaning and safety are adhered to
	Management has access to clear directives and policies to manage and investigate an outbreak and/or cluster event	Clear policies and procedures on managing an outbreak are easily available to management	Outbreaks of infectious diseases are managed and contained	Ongoing	100% of all outbreaks are managed according to the policies and procedures
		Clear policies on immunization and reporting to work when sick are published	Staff are aware of the polices regarding immunization and that if there is an outbreak and they are not immunized they will not be able to report to work	Ongoing	100% of staff are aware of the immunization policy and sign off at the point of hire
		Sharps injury prevention program/training is in place	Staff work with sharps in a safe manner and do not sustain a sharps injury	Ongoing	100% of staff who handle sharps receive the sharps injury prevention training.
	Adequate resources including staff and supplies are	Easily accessible personal protective equipment (PPE) is in place at all sites	Staff use PPEs at all times when indicated	Ongoing	100% of staff use PPEs at all times when indicated.

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STRATEGIC PRIORITY	GOAL	OBJECTIVE	OUTCOME(S)	TIMELINE	MEASURE/INDICATOR
	available at all locations to support the IPAC program	Cleaning supplies and equipment are available to all staff at all times	All locations are maintained in a clean and safe manner	Ongoing	100% of sites have appropriate cleaning supplies and equipment available at all times
		Minimum staffing requirements are met at all locations so adequate staff are available to practice infection prevention and control measures.	All expectations of the IPAC are met at all times	Ongoing	Minimum staffing levels are maintained 100% of the time
	Education and training is offered to all staff on an annual basis	IPAC is a standing agenda item for H&S Committee and Client Safety Committee	IPAC is discussed at both the H&S Committee meetings and the Client Safety Meeting	Ongoing	100% of the meetings include a discussion on IPAC
		Mandatory training on all IPAC expectations at orientation and once annually thereafter is in place for all employees	All staff are aware of the expectations of the IPAC system	Ongoing	100% of the staff receive training on all facets of the IPAC system.

Based on the Best Practices for Infection Prevention and Control Program in Ontario – Provincial Infection Disease Advisory Committee (PIDAC), in all health care settings 3rd edition.